

Carroll County Fiscal Court
Minutes
August 27, 2024

A regular meeting of the Carroll County Fiscal Court was held on Tuesday, August 27, 2024. Members present were Judge Executive David Wilhoite, Magistrate Benjie Long, Magistrate Clay Cable, Magistrate Scott Nab and County Attorney Nick Marsh. Judge Wilhoite called the meeting to order at 9 a.m.

Pledge of Allegiance

Judge Wilhoite opened the meeting with the Pledge of Allegiance and a prayer.

Approve Minutes

Magistrate Cable made a motion to approve the minutes from the meeting on August 13, 2024.

Magistrate Long 2nd. All in favor. Motion carries.

4 ayes

0 nays

Budget Transfers

Magistrate Long made a motion to approve the attached list of budget transfers. Magistrate Nab 2nd. All in favor. Motion carries.

4 ayes

0 nays

Invoice Approval

Magistrate Nab made a motion to approve the attached list of invoices. Magistrate Cable 2nd. All in favor. Motion carries.

4 ayes

0 nays

Fleet Management Policy

Magistrate Nab made a motion to have the first reading of the Ordinance adopting the Fleet Management Policy for Carroll County Government Vehicles and Equipment. Magistrate Long 2nd. All in favor. Motion carries.

4 ayes

0 nays

County Attorney Nick Marsh read the ordinance.

Magistrate Nab made a motion to accept the first reading. Magistrate Cable 2nd. All in favor. Motion carries.

4 ayes

0 nays

Uniform Policy – Road Department

Magistrate Nab made a motion to table the policy for further review. Magistrate Long 2nd. All in favor. Motion carries.

4 ayes

0 nays

County Clerk Danielle Kinman – Tax Rate Certification

Magistrate Nab made a motion to adopt the tax rate certification. Magistrate Cable 2nd. All in favor. Motion carries.

4 ayes

0 nays

Tuition Reimbursement Policy Contract

Magistrate Nab made a motion to read the resolution regarding the education assistance program application and contract. Magistrate Cable 2nd. All in favor. Motion carries.

4 ayes

0 nays

County Attorney Nick Marsh read the resolution.

Magistrate Nab made a motion to accept the resolution. Magistrate Cable 2nd. All in favor. Motion carries.

4 ayes

0 nays

Snowblade and Salt Box Purchase

Magistrate Cable made a motion to approve the quote for the purchase of a snowblade and two salt boxes for the Road Department. Magistrate Long 2nd. All in favor. Motion carries.

4 ayes

0 nays

Magistrate Cable made a motion to purchase the items using ARPA funds. Magistrate Long 2nd. All in favor. Motion carries.

4 ayes

0 nays

PennCare Invoice

Magistrate Nab made a motion to approve the invoice from PennCare for IV pumps. Magistrate Cable 2nd. All in favor. Motion carries.

4 ayes

0 nays

General Butler State Resort Park Manager Matthew Sabin

Matthew Sabin informed the Court of all the ongoing and upcoming projects at General Butler State Resort Park. Matthew stated he appreciates all the support he has received.

Department Head Reports

- Deputy Judge Executive – Mike Humphrey states he has been working with most supervisors. Mike also suggests to all department heads to write-up any employee that has behavior or performance issues. Mike also states he will not micro manage unless necessary. Mike state he has been working with the radio towers, the Animal Shelter and the Road Department. If anyone has any questions, give him a call.
- 911 Dispatch – Greg Beck was absent and provided the Court with the attached report.
- Hope Center – Nancy Hilton provided the Court with the attached report. September 5th, 2024 will be the one-year celebration for the KYSOC Hope Center.
- Solid Waste Director – PJ Knight was absent and provided the Court with the attached report.
- Animal Shelter Director – Theresa Hehe provided the Court with the attached report.
- Senior Center – Frances Steurer was absent.
- Road Department – Jimmy Lewellyn was present. Geno Clayton was absent and provided the Court with the attached report.
- Parks & Rec Director – JP Dale provided the Court with the attached report.
- Aquatics Director – Chuck Roberts provided the Court with the attached report.
- EMS/EMA Director – Tony Crutcher provided the Court with the attached report. Tony states he appreciates Matthew Sabin for working with the County using the facilities for training and for the community.
- Jailer – Daniel Rose was absent.
- Coroner – Brent Stucker provided the Court with a letter informing the Court of an upcoming purchase of a stretcher and loading system.

Judge’s Comments

- There will be a picnic celebrating the one-year anniversary for the KYSOC Hope Center on September 5th, 2024.
- A portion of Boone Road will be close Friday, August 30th, 2024 at 7:30 a.m. and hoping to reopen before the school releases.

KORRRRA Resolution

Magistrate Nab made a motion to read the resolution appointing Kaleb Nab to represent the County on the Kentucky Ohio River Regional Recreation Authority (KORRRRA) Board of Directors. Magistrate Cable 2nd. All in favor. Motion carries.

4 ayes

0 nays

County Attorney Nick Marsh read the resolution.

Magistrate Cable made a motion to accept the resolution. Magistrate Long 2nd. All in favor. Motion carries.

4 ayes

0 nays

County Attorney Comments

- It is time to renew the Northern Kentucky Regional Hazmat/WMD Unit agreement. Magistrate Nab made a motion to read the resolution to enter into an Affiliation Agreement with the Northern Kentucky Regional Hazmat/WMD Unit. Magistrate Cable 2nd. All in favor. Motion carries.

4 ayes

0 nays

County Attorney Nick Marsh read the resolution.

Magistrate Nab made a motion to accept the resolution. Magistrate Cable 2nd. All in favor. Motion carries.

4 ayes 0 nays

- Nick stated the Court needs to redo the resolution regarding the road discontinuance. The public hearing will be held on September 24th, 2024 at 8:45 a.m. Magistrate Cable made a motion to read the resolution. Magistrate Long 2nd. All in favor. Motion carries.

4 ayes 0 nays

County Attorney Nick Marsh read the resolution.

Magistrate Nab made a motion to accept the resolution. Magistrate Cable 2nd. All in favor. Motion carries.

4 ayes 0 nays

- The ambulance service is going to be switching billing companies to 911 Billing Services and Consultant, Inc. Nick presented the resolution to enter into an agreement with the company, including a change to the agreement. Magistrate Nab made a motion to read the resolution. Magistrate Cable 2nd. All in favor. Motion carries.

4 ayes 0 nays

County Attorney Nick Marsh read the resolution.

Magistrate Cable made a motion to accept the resolution. Magistrate Long 2nd. All in favor. Motion carries.

4 ayes 0 nays

- Nick, PJ Knight and Mike Humphrey will be meeting on September 5th regarding any open nuisance complaints.

Magistrate Comments

- Long –
 - Thanks to the Road Department.
 - The one-year celebration at the KYSOC Hope Center is on September 5th.
 - Thanks to EMS for bringing an ambulance during the event at Christian Academy.
 - Make sure everyone is drinking fluids and staying cool.
- Cable-
 - Everyone be aware a portion of Boone Road will be closed Friday, August 30th. Please help spread the word.
 - It is going to be very hot; everyone needs to stay hydrated.
- Nab –
 - DOW donated plastic drums for the County Park to use as trash cans.
 - Thanks to the department heads for the reports every month.
 - Hoping to do a public forum mid-October regarding the nuisance ordinance. Working on the job description for the Code Enforcement Officer.
 - An area on Stafford Ridge needs some attention.
 - Questioned an invoice regarding a repair on an ambulance. Judge Wilhoite stated it was informational, he approved it.

Executive Session

None.

Adjournment

Magistrate Cable made a motion to adjourn the meeting. Magistrate Long 2nd. All in favor. Motion carries.

4 ayes 0 nays

Date of Approval: 9-10-2024

James David Wilhoite
County Judge Executive

Kali Powell
Fiscal Court Clerk

Vendor Claims Register - Summary

CARROLL COUNTY FISCAL COURT

AUGUST 27, 2024 INVOICES

All Funds

From: 08/27/2024 To: 08/27/2024

Voucher	Date	Account	P.O. No.	Invoice	Check	Vendor Name	Pd	Amount
00000365	08/27	01-1000-	-	126633	00033002	BOONIE'S WATER CONDITIONING INC	<input checked="" type="checkbox"/>	46.55
00000366	08/27	01-1000-	-	185432	00033003	CRAIG RENTAL CENTER	<input checked="" type="checkbox"/>	25.00
00000367	08/27	14-1000-	-	1017348	00012275	DUPLICATOR SALES & SERVICE	<input checked="" type="checkbox"/>	637.67
00000368	08/27	01-1000-	-	2/2024	00033005	JENNIFER BEACH	<input checked="" type="checkbox"/>	35.00
00000369	08/27	01-1000-	-	8/12/24	00033006	KOETTER CONSTRUCTION, INC	<input checked="" type="checkbox"/>	201.00
00000370	08/27	01-1000-	-	12287009	00033007	KRONOS SAASHR, INC	<input checked="" type="checkbox"/>	15,420.00
00000371	08/27	01-1000-	-	30938	00033008	LASER TECHNOLOGY	<input checked="" type="checkbox"/>	546.00
00000372	08/27	04-1000-	-	120099528	00010725	LOGANS	<input checked="" type="checkbox"/>	786.79
00000373	08/27	01-1000-	-	42821	00033010	MASTERS TELECOM LLC	<input checked="" type="checkbox"/>	51.07
00000374	08/27	01-1000-	-	8-6 THRU 8-2	00033011	MICHAEL HUMPHREY	<input checked="" type="checkbox"/>	13.71
00000375	08/27	03-1000-	-	153036	00017379	MR PEST CONTROL & TERMITE INC	<input checked="" type="checkbox"/>	635.00
00000376	08/27	01-1000-	-	0621415	00033013	PRINT SOURCE CONSULTING	<input checked="" type="checkbox"/>	95.21
00000377	08/27	13-1000-	-	1644	00006731	PRESTONVILLE BP	<input checked="" type="checkbox"/>	652.36
00000378	08/27	01-1000-	-	8-7-2024	00033015	TANDY-ECKLER-RILEY FUNERAL HOME	<input checked="" type="checkbox"/>	500.00
00000379	08/27	01-1000-	-	8/12/24	00033016	TRINET HR XI, INC	<input checked="" type="checkbox"/>	93.00
00000380	08/27	14-1000-	-	05469	00012276	U.S. BANK	<input checked="" type="checkbox"/>	1,771.85
00000381	08/27	14-1000-	-	00627	00012277	WAL MART COMMUNITY	<input checked="" type="checkbox"/>	830.08
00000382	08/27	03-1000-	-	2324	00017381	WARFIELD TECHNOLOGY GROUP LLC	<input checked="" type="checkbox"/>	4,596.44
00000383	08/27	02-1000-	-	584750	00015581	CARROLLTON AUTO PARTS	<input checked="" type="checkbox"/>	157.18
00000384	08/27	04-1000-	-	IN05077638	00010727	CCP INDUSTRIES	<input checked="" type="checkbox"/>	1,305.61
00000385	08/27	04-1000-	-	709808	00010728	CRAIGS INC	<input checked="" type="checkbox"/>	404.19
00000386	08/27	02-1000-	-	55528	00015584	J & N ELECTRONICS, INCORPORATED	<input checked="" type="checkbox"/>	172.85
00000387	08/27	09-1000-	-	427498	00012796	KOEHLER WELDING SUPPLY INC.	<input checked="" type="checkbox"/>	440.00
00000388	08/27	02-1000-	-	308393-IN	00015586	SAF-TI-CO	<input checked="" type="checkbox"/>	1,548.12
00000389	08/27	02-1000-	-	2408-879797	00015587	TOOLE & ROSE SUPPLY	<input checked="" type="checkbox"/>	199.00
00000390	08/27	02-1000-	-	914104	00015588	TOTAL TRUCK PARTS	<input checked="" type="checkbox"/>	668.74
00000391	08/27	02-1000-	-	7197639	00015589	VALOR LLC	<input checked="" type="checkbox"/>	845.59
00000392	08/27	03-1000-	-	INV2050143	00017382	BOB BARKER CO INC	<input checked="" type="checkbox"/>	647.22
00000393	08/27	03-1000-	-	6132163	00017383	CLINICAL SOLUTIONS PHARMACY	<input checked="" type="checkbox"/>	2,620.19
00000394	08/27	03-1000-	-	36170490	00017384	HOBART SERVICE	<input checked="" type="checkbox"/>	749.64
00000395	08/27	03-1000-	-	210996	00017385	KELLWELL FOOD MANAGEMENT	<input checked="" type="checkbox"/>	12,029.19
00000396	08/27	03-1000-	-	INV0035214	00017386	KENTUCKY STATE TREASURER	<input checked="" type="checkbox"/>	50.00
00000397	08/27	04-1000-	-	3820	00010729	LEATHERMAN'S GARAGE	<input checked="" type="checkbox"/>	167.85
00000398	08/27	03-1000-	-	6770	00017388	KENTUCKY ONLY PRECISION VAPOR	<input checked="" type="checkbox"/>	6,774.34

Vendor Claims Register - Summary

CARROLL COUNTY FISCAL COURT

AUGUST 27, 2024 INVOICES

All Funds

From: 08/27/2024 To: 08/27/2024

Voucher	Date	Account	P.O. No.	Invoice	Check	Vendor Name	Pd	Amount
00000399	08/27	03-1000-	-	BASE51081B	00017389	SOUTHERN HEALTH PARTNERS	<input checked="" type="checkbox"/>	13,339.47
00000400	08/27	03-1000-	-	1865989	00017390	SWANSON SERVICES CORPORATION	<input checked="" type="checkbox"/>	1,818.00
00000401	08/27	03-1000-	-	51180634	00017391	INDUSTRIAL SUPPLY COMPANY	<input checked="" type="checkbox"/>	720.48
00000402	08/27	03-1000-	-	INV101709	00017392	VICTORY SUPPLY	<input checked="" type="checkbox"/>	1,746.15
00000403	08/27	04-1000-	-	001339	00010730	732 HERES YOUR SIGN	<input checked="" type="checkbox"/>	240.00
00000404	08/27	14-1000-	-	1G9K-T16C-1F	00012278	AMAZON CAPITAL SERVICES	<input checked="" type="checkbox"/>	457.33
00000405	08/27	04-1000-	-	I1136	00010732	EASYGO WASTE MANAGEMENT	<input checked="" type="checkbox"/>	695.00
00000406	08/27	14-1000-	-	229940	00012279	MCNEALS INC	<input checked="" type="checkbox"/>	227.17
00000407	08/27	04-1000-	-	1644	00010734	PRESTONVILLE BP	<input checked="" type="checkbox"/>	534.32
00000408	08/27	04-1000-	-	260941	00010735	TERRYS HVAC INC	<input checked="" type="checkbox"/>	270.00
00000409	08/27	04-1000-	-	329731	00010736	TRACTOR SUPPLY CREDIT PLAN	<input checked="" type="checkbox"/>	84.86
00000410	08/27	09-1000-	-	541-4I1168	00012797	AIM MANUFACTURING LLC	<input checked="" type="checkbox"/>	9,456.00
00000411	08/27	09-1000-	-	2024.08.13	00012798	AMB	<input checked="" type="checkbox"/>	744.30
00000412	08/27	09-1000-	-	028765967	00012799	GALLS INC	<input checked="" type="checkbox"/>	147.99
00000413	08/27	09-1000-	-	M117711	00012800	PENN CARE	<input checked="" type="checkbox"/>	338.90
00000414	08/27	09-1000-	-	9206139961	00012801	STRYKER SALES LLC	<input checked="" type="checkbox"/>	632.00
00000415	08/27	09-1000-	-	9508812269	00012802	TELEFLEX LLC	<input checked="" type="checkbox"/>	308.50
00000416	08/27	09-1000-	-	99032074	00012803	WEX BANK	<input checked="" type="checkbox"/>	912.28
00000417	08/27	13-1000-	-	5763	00006733	KACO	<input checked="" type="checkbox"/>	80.00
00000418	08/27	14-1000-	-	328301	00012280	AIME DAIGLE	<input checked="" type="checkbox"/>	9.54
00000419	08/27	14-1000-	-	100268674.00	00012281	CITCO WATER	<input checked="" type="checkbox"/>	1,722.90
00000420	08/27	14-1000-	-	2024	00012282	ELLE SPENCER	<input checked="" type="checkbox"/>	300.00
00000421	08/27	18-1000-	-	507603	00003639	BACHMAN AUTO GROUP	<input checked="" type="checkbox"/>	55,106.00
00000422	08/27	18-1000-	-	50388	00003640	PAULS TIRE INC	<input checked="" type="checkbox"/>	798.00
00000423	08/27	18-1000-	-	855	00003641	SIGN WORKS LLC	<input checked="" type="checkbox"/>	115.00
00000425	08/27	09-1000-	-		00012804	DUPLICATOR SALES & SERVICE	<input checked="" type="checkbox"/>	19.01
00000426	08/27	04-1000-	-		00010737	NANCY HILTON	<input checked="" type="checkbox"/>	212.93
00000427	08/27	18-1000-	-		00003642	BOONIE'S WATER CONDITIONING INC	<input checked="" type="checkbox"/>	24.50
00000428	08/27	18-1000-	-		00003643	TRIPLE J'S TOWING & RECOVERY	<input checked="" type="checkbox"/>	302.00
00000429	08/27	04-1000-	-		00010738	MR PEST CONTROL & TERMITE INC	<input checked="" type="checkbox"/>	150.00
00000430	08/27	13-1000-	-		00006734	RUMPKE	<input checked="" type="checkbox"/>	4,978.44
00000431	08/27	01-1000-	-		00033020	WAL MART COMMUNITY	<input checked="" type="checkbox"/>	174.53
00000432	08/27	09-1000-	-		00012805	WAL MART COMMUNITY	<input checked="" type="checkbox"/>	103.62
00000433	08/27	18-1000-	-		00003644	MADISON FORD CDJR INC	<input checked="" type="checkbox"/>	1,492.60

Vendor Claims Register - Summary

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00000435	08/27	01-1000-	-		00033021	CINTAS FIRE 636525	<input checked="" type="checkbox"/>	275.00
00000436	08/27	02-1000-	-		00015590	MCCOY CONSTRUCTION & FORESTRY, INC	<input checked="" type="checkbox"/>	548.76
00000437	08/27	79-1000-	-		00001004	RON COOPER CO	<input checked="" type="checkbox"/>	818.28
00000438	08/27	14-1000-	-		00012283	U.S. BANK	<input checked="" type="checkbox"/>	299.14
00000439	08/27	04-1000-	-		00010739	CARROLL COUNTY TOBACCO FESTIVAL	<input checked="" type="checkbox"/>	10,000.00
73 Vouchers Listed								165,919.44